



DEERHAVEN

Retreat & Conference Center

www.deerhaven.cc

STANDARDS of USAGE

**Please read carefully BEFORE
your event begins!**

Updated 3/30/2023

Physical Location:
47924 NFS 540-2
Paisley, FL 32767

Retreat Center Mailing Address:
P.O. Box 506
Paisley, FL 32767

On-site office (352) 669-3791
Kitchen phone (352) 669-1899

Onsite Manager
Cell Phone (352) 404-3687

Business Office:
P.O. Box 196262
Winter Springs, FL 32719-6262
(407) 971-8540

- Adult supervision must be provided when using the pool.
- Children under the age of 18 must have a signed parental consent to swim.
- Outdoor showers should be used to rinse feet before entering pool area.
- A max of 44 people are allowed within the fenced pool area at one time.
- Participants should adhere to all posted rules during pool use.

18. Telephone

- Incoming calls to the activity can be made to (352) 669-1899. This phone is located in the kitchen.

19. Waterfront

- The lake is available to use for canoeing and fishing only.
- Using group assumes all risk when using the lake.
- Adult supervision must be provided when using the lake.

20. WiFi

- WiFi is provided for ministry programming and classes. Excessive use (i.e. multiple users, streaming and downloading, etc.) will greatly reduce speed and access. Deerhaven is allotted a limited amount of daily use via satellite provider. Please see the Manager for the password and then use responsibly.

We trust these standards will help you establish a safe and effective event while also preserving the quality of Deerhaven. Thank you for choosing Deerhaven Retreat & Conference Center!

13. Motor Vehicles

- Motor vehicles should be used at a minimum during camp activities
- Park in designated areas only!
- Speed limit is 5 MPH everywhere
- No unlicensed person shall at anytime operate a motor vehicle on camp property

14. Pets

- Well-behaved pets are allowed in Peace rooms 1-10 and the R/V and tent camping area.
- Pets must be leashed or under control at all times
- Pets must have current shots according to state law
- Pets must be house/potty-trained
- Owners must dispose of all waste in the dumpster
- Pet owner is solely responsible for pet behavior and welfare
- NO PETS allowed in kitchen or serving area
- NO PETS allowed in buildings marked "no pets," nursery or pool area
- Pet owner and/or using group may be charged additional fees for any damages or additional cleaning required due to pets
- Management reserves the right to refuse or ask owner to remove pets as needed

15. Rooms

- Electric heaters and cooking appliances ARE NOT PERMITTED.
- NO roughhousing indoors.
- Please use blue painter's tape to hang papers on walls. Do NOT use masking or scotch tape or tacks on painted surfaces (walls, bunks, etc.)
- Please turn off lights when room is not occupied.

16. Smoking

- Smoking is not permitted in any building.
- Designated smoking areas may be set up with the Manager.

17. Swimming Pool

- Using group assumes all risk when in the swimming pool area.

STANDARDS for USAGE OF DEERHAVEN GROUNDS AND FACILITIES

Event Directors are responsible for ensuring that each activity and each participant complies with the guidelines set herein.

The Event Director has the right to make additional rules for the event over which he/she is responsible.

Further restrictions established by a governing agency, such as the Forestry Service, Game and Fresh Water Fish Commission, or Health Department shall be strictly followed.

ALCOHOLIC BEVERAGES, ILLEGAL DRUGS, and FIREARMS OF ANY KIND ARE PROHIBITED ON THE GROUNDS.

1. Air Conditioning (a/c)

- Thermostat settings in the multipurpose building may only be changed by the Onsite Manager or someone he appoints.
- Please turn off room a/c units when not in use.
- All a/c units should be set at 74 degrees or higher.

2. Canoes

- Canoes are available to use at the lake.
- One life-preserver per occupant must be in the canoe at all times. Lifejackets must be worn by each child occupant.
- Children under the age of 18 must have a signed parental consent to canoe.
- Canoes should be returned to racks after usage.
- Adult supervision is required when canoes are in use.

3. Check-in/Check-out

- Please refer to separate handout for check-in, clean-up, and check-out procedures.
- No one will be allowed to occupy facilities after final check-out without approval of Manager.

4. Children

- No UNATTENDED children at any time

5. Cleaning

- The using group is responsible for all cleaning of grounds and facilities, unless contracted out. When arranged prior to your event, we can provide cleaning of the facilities used. Pricing is based on rooms/facilities cleaned and will not exceed \$800.
- Cleaning supplies are provided. Please locate all cleaning equipment and posted cleaning instructions when you walk through the facilities at check-in with the Manager.
- Additional cleaning required after group has checked out will incur a fee of \$40/hour to the renting group.

6. Damages

- Damages in excess of normal wear to facilities or equipment is the responsibility of the using group. Cost for repair or replacement will be deducted from your booking deposit.
- Any person found willfully or maliciously causing damage to Deerhaven property (directly or indirectly) will be reported to the Event Director and may be asked to leave the grounds immediately. Transportation will be at the expense of the event.

7. Deliveries / Mail

- **Please arrange any deliveries with the On-site Manger**
- **USPS does not deliver to the grounds. All regular mail should be sent to P.O. Box 506, Paisley, FL 32767, and may not be picked up right before or during an event**
- **FedEx and UPS will deliver to the grounds using the location address: 47924 NFS 540-2, Paisley, FL 32767**

8. Equipment & Furniture

- Relocation of equipment or furniture must be approved by the Onsite Manager. The Event Director is responsible to see that items are returned to their original location.
- Cloth padded chairs in the main building are not to be used for eating or drinking.
- Vinyl padded folding chairs are for indoor use only.
- Sports equipment shall be returned to designated storage facility after usage.

9. Fires

- Campfires shall be allowed only in designated areas and must be cleared in advance with Manager (to allow time to clear with the County Fire Department as required). The Event Director is responsible to see that the fire is properly extinguished.
- Cooking fires in portable, above-ground grills, or covered fire pits may be used by tent and R/V campers if cleared in advance with Manager. All fires must be extinguished with water and wet coals/ashes must be emptied in campfire sites only (see Manager for location). Any fire remains found on the ground will incur a penalty fee to the renting group of at least \$50.
- **NO BONFIRES or WOOD CUTTING permitted**

10. Fire Extinguishers

- The use of any extinguisher must be reported to the Caretaker so that it can be recharged.
- Any frivolous use of a fire extinguisher shall require the payment of a recharge fee.
- All empty or partly empty extinguishers shall be turned in to the Manager.

11. Insurance

- Your insurance becomes effective upon the arrival of the first member of your group. Early and/or uncharged arrivals create RISK FOR YOU.

12. Kitchen Use

- **Please bring paper towels, plastic wrap, and foil for your event.**
- Dishes and silver are available for use. If you bring paper goods, we recommend biodegradable products (no Styrofoam please)
- Kitchen garbage must be taken to dumpster after every meal.
- Kitchen floor must be swept and mopped after each meal.
- Ranges, ovens and refrigerators should be cleaned as needed.
- Dishwashing machine must be operated by a person 16 years of age or older. See Manager for operating instructions.