



DEERHAVEN RETREAT & CONFERENCE CENTER

www.deerhaven.cc

STANDARDS of USAGE FMC Groups

**Please read carefully BEFORE
your event begins!**

Location:

47924 NFS 540-2
Paisley, FL 32767
On-site office (352) 669-3791
Kitchen phone (352) 669-1899

Reservation Office:

P.O. Box 196262
Winter Springs, FL 32719-6262
(800) 393-1988
or (407) 971-8540
Fax (407) 977-4534

- Dishwashing machine must be operated by a person 18 years of age or older. See Caretaker for operating instructions.

12. Motor Vehicles

- Motor vehicles should be used at a minimum during camp activities
- Park in designated areas only!
- Speed limit is 5 MPH everywhere

12. Rooms

- Electric heaters and cooking appliances ARE NOT PERMITTED.
- NO dancing or running on carpeted floors.
- Do NOT use tape or tacks on painted surfaces (walls, bunks, etc.)
- Please turn off lights when room is not occupied.

13. Smoking

- Smoking is not permitted in any building.
- Designated smoking areas may be set up with the Caretaker.

14. Telephone

- Incoming calls to the activity can be made to (352) 669-1899. This phone is located in the kitchen.

15. Waterfront

- The lake is available to use for canoeing and fishing only.

We trust these standards will help you establish a safe and effective event while also preserving the quality of Deerhaven. Thank you for helping to keep your campground safe and beautiful!

STANDARDS for USAGE OF DEERHAVEN GROUNDS AND FACILITIES

Event Directors shall be responsible to ensure that each activity and each participant complies with the guidelines set herein.

The Event Director has the right to make additional rules in regard to the activity over which he/she is the overseer.

Further restrictions established by a governing agency, such as the Forestry Service, Game and Fresh Water Fish Commission, or Health Department shall be strictly followed.

ALCOHOLIC BEVERAGES, ILLEGAL DRUGS, and FIREARMS OF ANY KIND ARE PROHIBITED ON THE GROUNDS.

1. Air Conditioning (a/c)

- Thermostat settings in the multipurpose building shall not be changed
- Room and Cabin a/c units shall be turned off when not in use

2. Canoes

- Canoe use should be arranged with the Caretaker.
- One life-preserver per occupant must be in the canoe at all times. Lifejackets must be *worn* by each child occupant.
- Children under the age of 18 must have a signed parental consent to canoe.
- Canoes should be returned to racks after usage
- A lifeguard or adult certified in water safety is required at the lake when canoes are used

3. Check-in/Check-out

- Event Director, or a designated representative, must check-in with Caretaker before

anyone from the group is allowed to occupy the grounds or facilities.

- Event Director, or a designated representative, must walk-through the facilities with the Caretaker and check-out before leaving the grounds.
- No one will be allowed to occupy facilities after final check-out without approval of Caretaker.

4. Children

- No UNATTENDED children at any time

5. Cleaning

- The using group is responsible for all cleaning of grounds and facilities, unless contracted out. We can provide cleaning of all facilities following your event for \$650. Please arrange this prior to your event. Partial cleaning at a reduced price may be available if arranged in advance.
- Please locate all cleaning equipment and posted cleaning instructions when you walk through the facilities at check-in with the Caretaker.
- Additional cleaning required after group has checked out will incur a fee of \$40/hour to the using group.

6. Damages

- Damages in excess of normal wear to facilities or equipment is the responsibility of the using group. Cost for repair or replacement will be deducted from your event account.

7. Equipment & Furniture

- Relocation of equipment or furniture must be approved by Caretaker. The event director is responsible to see that items are returned to their original location.
- Cloth padded chairs in the main building are not to be used for eating or drinking.

- Vinyl padded folding chairs are for indoor use only. Ask the Caretaker for outdoor chairs.
- Sports equipment shall be returned to designated storage facility after usage.

8. Fires

- Campfires shall be allowed only in designated areas and must be cleared in advance with Caretaker (to allow time to clear with the County Fire Department as required). The Event Director is responsible to see that the fire is properly extinguished.
- Cooking fires in grills, hibachis, and other approved cooking equipment used by campers in the R.V. Park must be emptied in campfire sites only.
- NO BONFIRES or WOOD CUTTING permitted

9. Fire Extinguishers

- The use of any extinguisher must be reported to the Caretaker so that it can be recharged.
- Any frivolous use of a fire extinguisher shall require the payment of a recharge fee.
- All empty or partly empty extinguishers shall be turned in to the Caretaker.

10. Insurance

- Camp insurance becomes effective upon the arrival of the first member of your group. Early and/or uncharged arrivals create RISK FOR YOU.

11. Kitchen Use

- Dishes and silver are available for use. If you bring paper goods, we recommend biodegradable products (no Styrofoam please)
- Kitchen garbage must be taken to dumpster after every meal.
- Kitchen floor must be swept and mopped after each meal.
- Ranges, ovens and refrigerators should be cleaned as needed.