

**DEERHAVEN CAMPGROUND
CHECKOUT AND EVALUATION REPORT**

Check In Procedure:

Event director and head cook: please check in with Campground Manager upon your arrival.

Check Out Procedure:

Please bring this form with you when checking out with the Campground Manager.

CAMP EVENT: _____

EVENT DATE: _____

Did the Camp Director (or other authority) contact you for an inspection of the buildings and grounds before leaving the camp? CIRCLE ONE
yes no

Were the buildings, equipment and grounds left clean and in good Order? If "no" list the exceptions below. yes no

Did breakage or damage occur to any of the facilities during this camp, For which the event should be responsible? If "yes" give details below. yes no

Did campers and staff generally observe and keep camping rules as Defined in the "Standards and Norms"? If "no" give details below. yes no

Comments:

Completed by: _____
Campground Mgr.

Date: _____

Confirmed by: _____
Event Director

Date: _____

Return this form to Debbie Bartlett, PO Box 196262, Winter Springs, FL 32719-6262